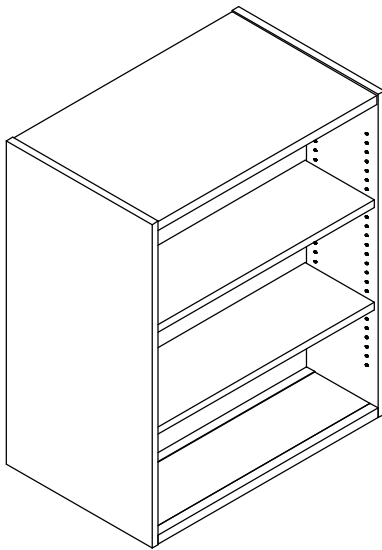
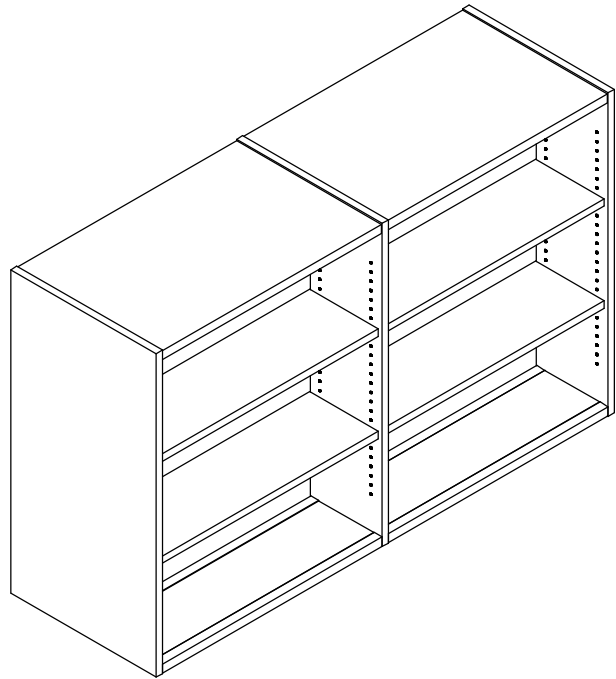


# DOUBLE FACED SHELVING INSTRUCTIONS



**STARTER UNIT**



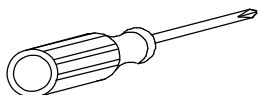
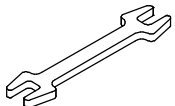
**STARTER / ADDER UNIT**

**NOTE:** IF INSTALLING A STARTER WITH ADDER UNITS, START WITH PAGE 6, STEP #8.

**CAUTION:** TO AVOID DAMAGING END / INTERMEDIATE PANELS MAKE SURE GLIDES DO NOT CATCH ON ANY FLOOR OBSTRUCTIONS. BUILD BOOKCASES IN PLACE FOR MINIMUM AMOUNT OF MOVEMENT.

## TOOLS REQUIRED:

5/16" WRENCH OR 5/16" HEX DRIVE SOCKET  
PHILLIPS SCREW DRIVER OR BIT



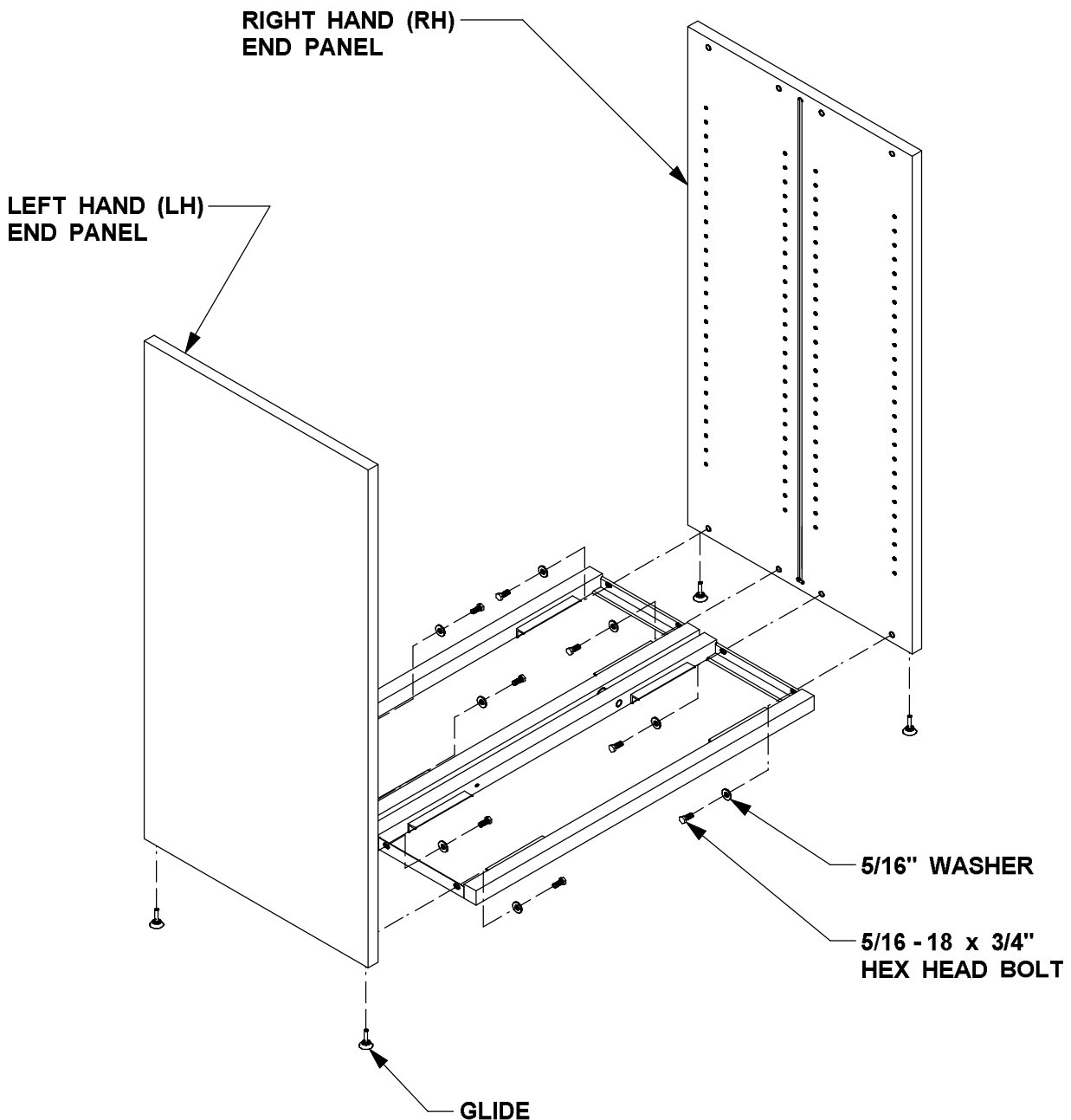
# DOUBLE FACED SHELVING INSTRUCTIONS

## STEP #1:

SCREW IN GLIDE INTO INSERT ON THE BOTTOM OF ALL END PANELS.

## STEP #2:

CONNECT LOWER FRAME (PARTITION PANEL MOUNTING HOLES TOWARDS THE CENTER OF BOOKCASE) TO END PANEL WITH 5/16 - 18 X 3/4" HEX HEAD BOLTS AND 5/16" FLAT WASHERS. TIGHTEN BY HAND UNTIL PARTITION IS IN PLACE.

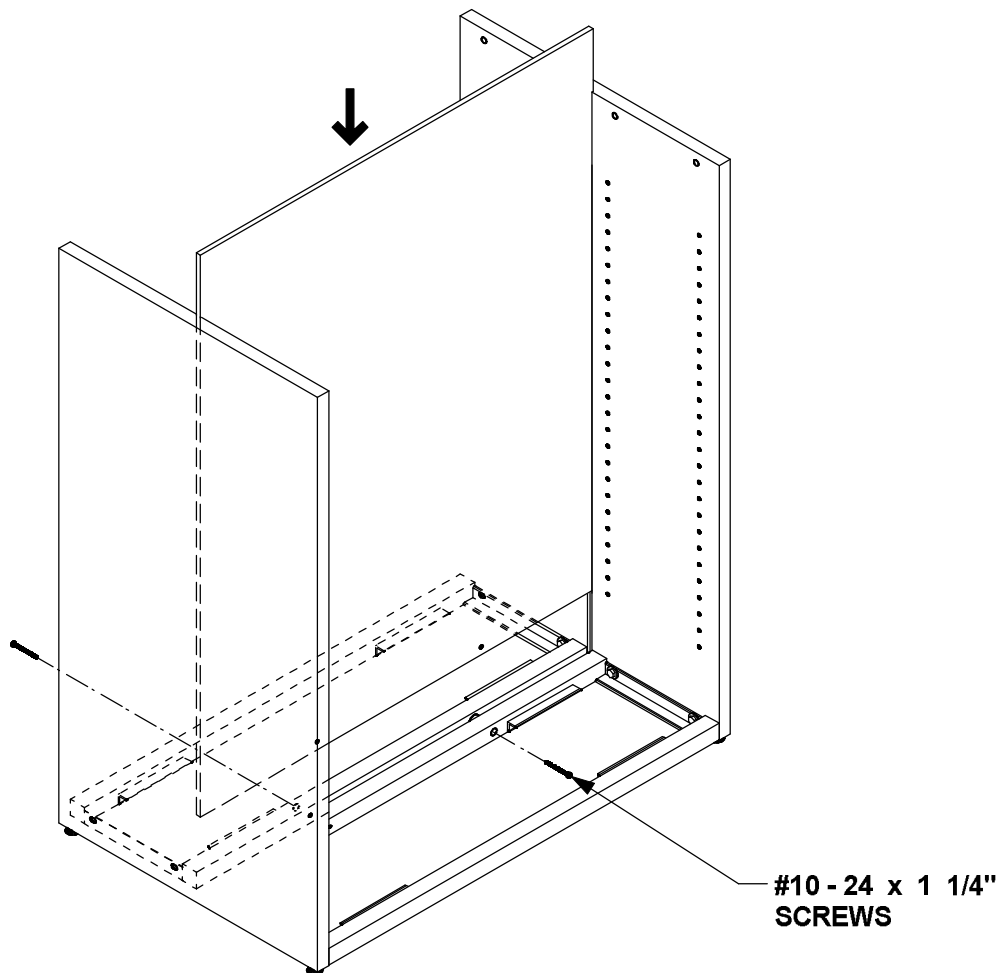


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# DOUBLE FACED SHELVING INSTRUCTIONS

## STEP #3:

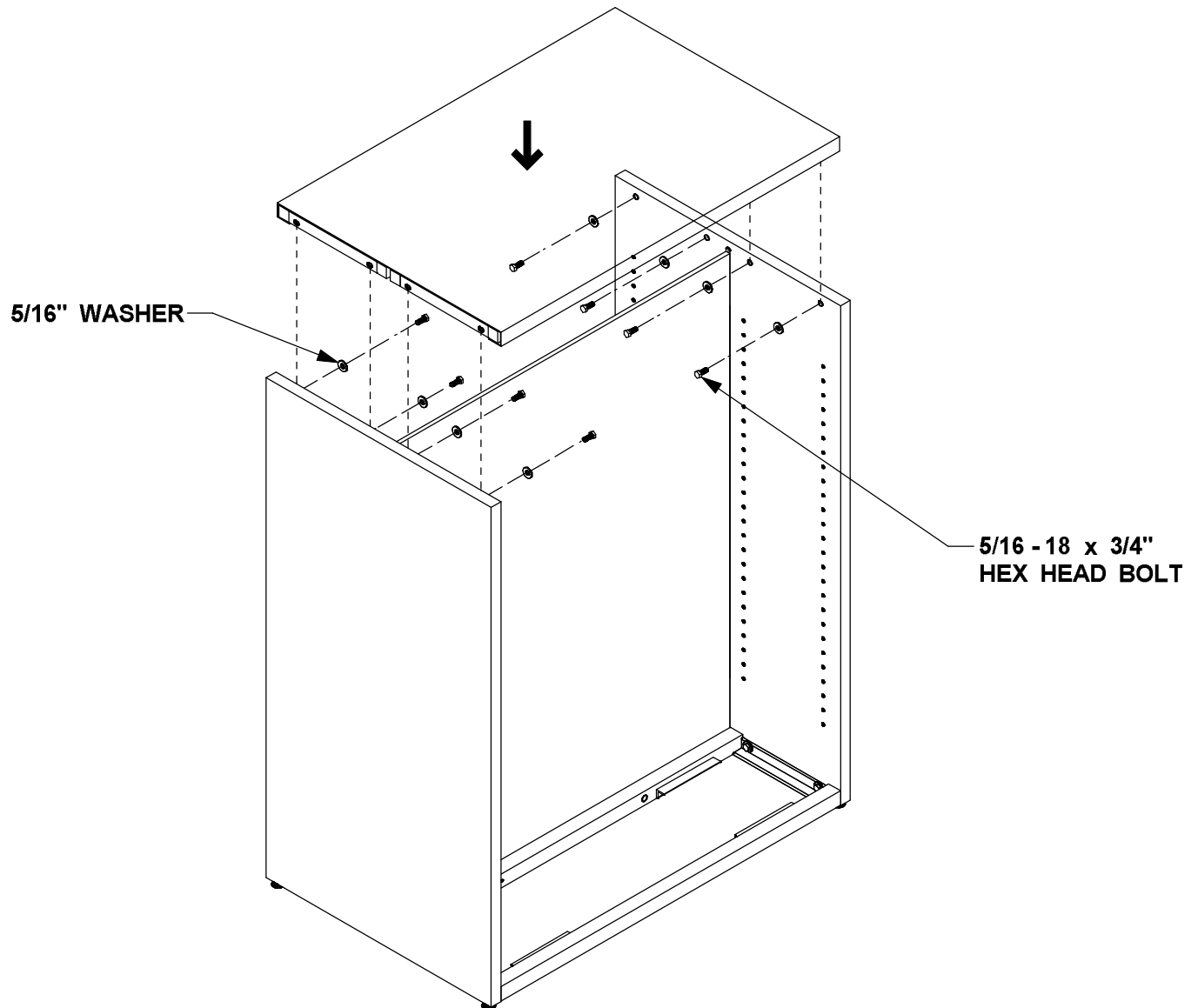
SLIDE PARTITION INTO THE GROOVE IN THE END PANELS WITH MOUNTING HOLES DOWN. ATTACH PARTITION TO LOWER FRAMES WITH #10 - 24 x 2" SCREW.



# DOUBLE FACED SHELVING INSTRUCTIONS

## STEP #4:

CONNECT UPPER FRAME TO THE TOP OF THE RH & LH END PANEL WITH 5/16 - 18 X 3/4" HEX HEAD BOLTS AND 5/16" FLAT WASHERS. TAP THE CORNERS OF THE FRAME(S) LIGHTLY UP OR DOWN TO ALIGN TOP(S).



## DOUBLE FACED SHELVING INSTRUCTIONS

### STEP #5:

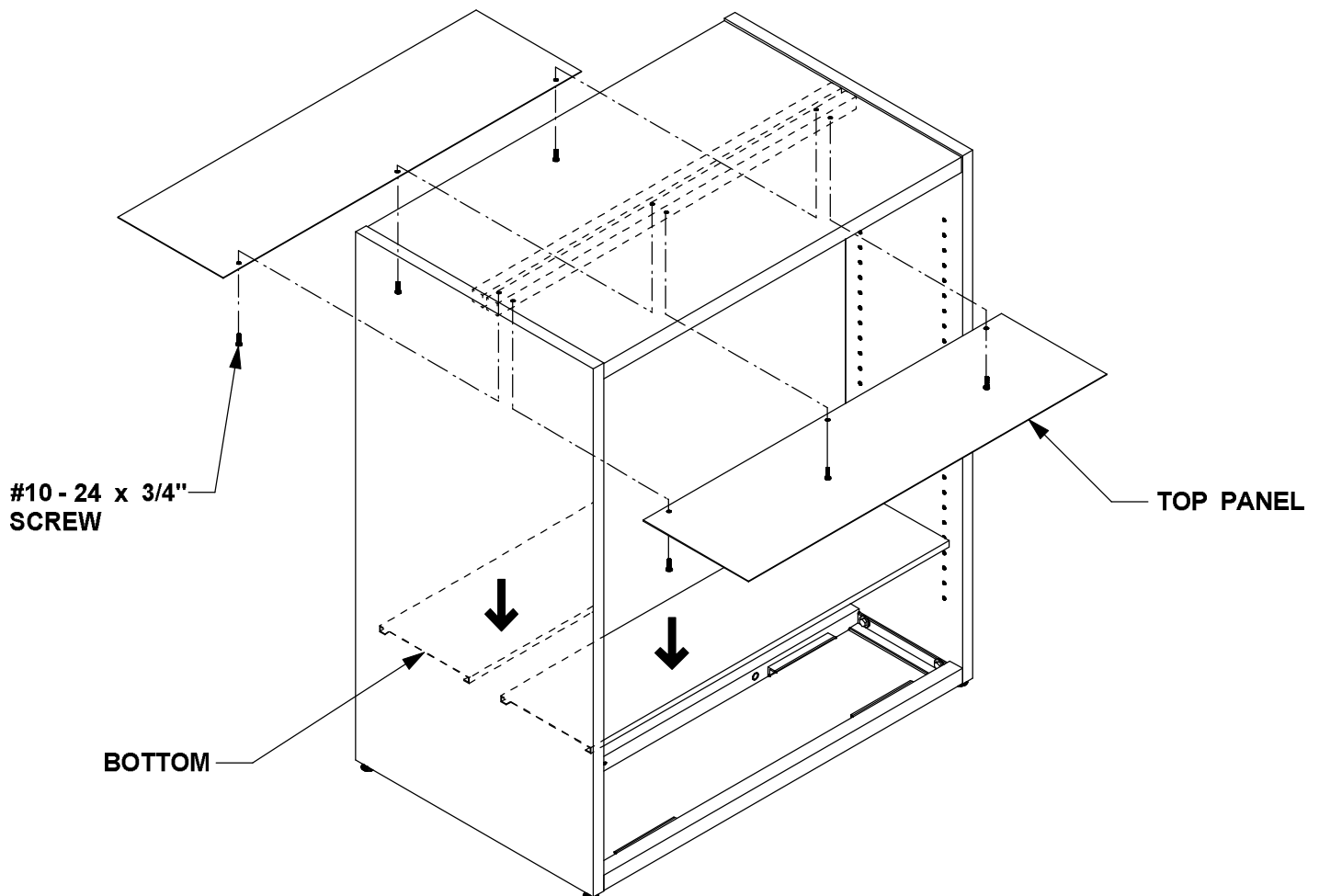
SLIDE TOP PANEL(S) INTO FRONT OF UPPER FRAME(S) ATTACH WITH #10 - 24 X 3/4" SCREWS.

### STEP #6:

INSTALL THE BOTTOMS WITH THE BENDS DOWN.

### STEP #7:

INSERT SHELF CLIPS INTO END PANELS EVENLY SPACED. INSTALL SHELVES INTO BOOKCASE.  
NOTE: INSTALL WOOD SHELVES WITH GROOVE DOWN AND OUT.



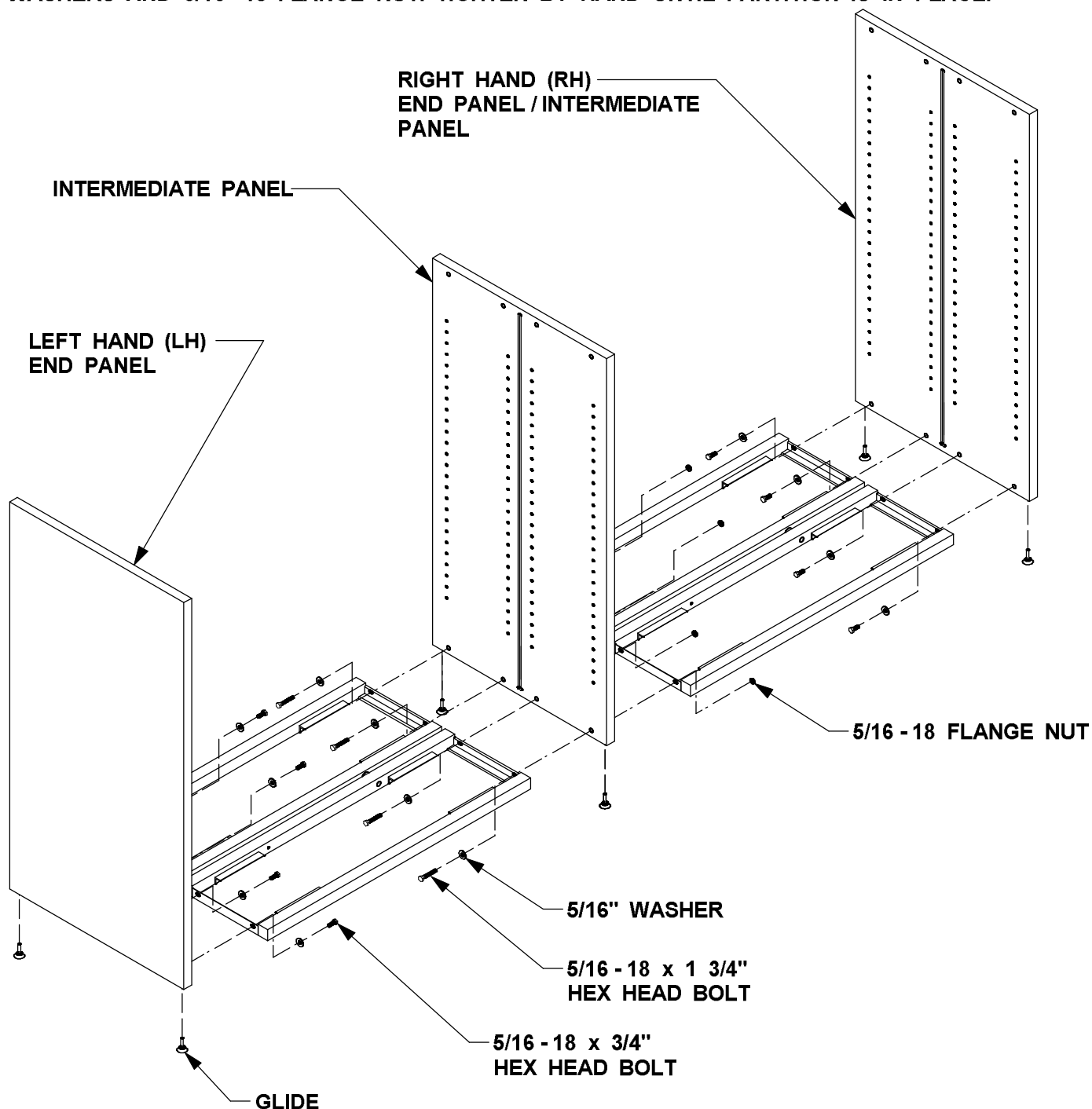
## DOUBLE FACED SHELVING INSTRUCTIONS

### STEP #8:

SCREW IN GLIDE INTO INSERT ON THE BOTTOM OF ALL END AND INTERMEDIATE PANELS.

### STEP #9:

CONNECT LOWER FRAME (PARTITION PANEL MOUNTING HOLES TOWARDS THE CENTER OF BOOKCASE) TO END PANEL WITH 5/16 - 18 X 3/4" HEX HEAD BOLTS AND 5/16" FLAT WASHERS. PLACE INTERMEDIATE PANEL TO LOWER FRAME, TAKE A SECOND LOWER FRAME AND PLACE AGAINST THE OTHER SIDE OF THE INTERMEDIATE PANEL AND BOLT ALL THREE TOGETHER WITH 5/16 - 18 X 1 3/4" HEX HEAD BOLTS, 5/16" WASHERS AND 5/16 - 18 FLANGE NUT. TIGHTEN BY HAND UNTIL PARTITION IS IN PLACE.

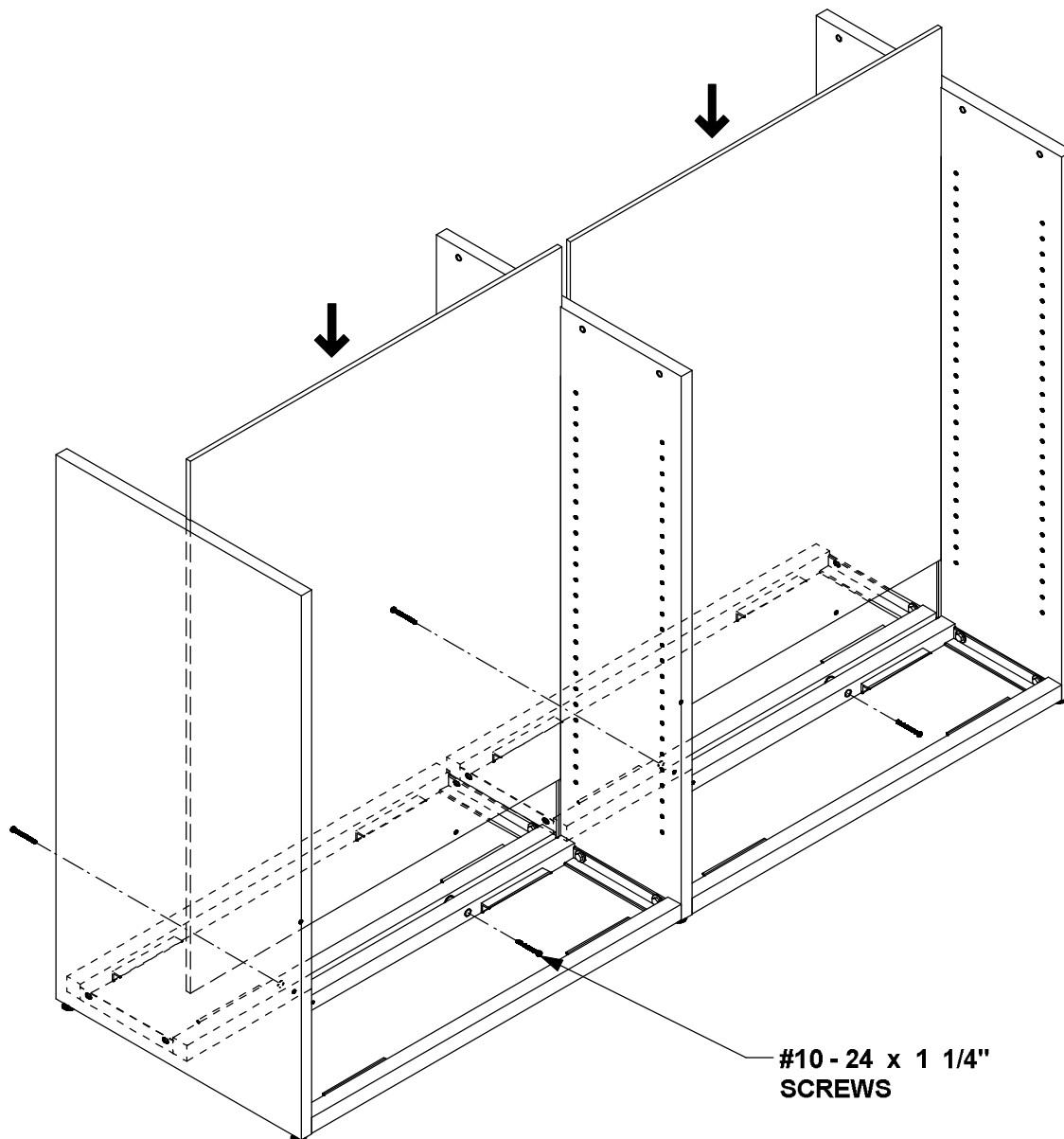


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# DOUBLE FACED SHELVING INSTRUCTIONS

## STEP #10:

SLIDE PARTITION INTO THE GROOVE IN THE END / INTERMEDIATE PANELS WITH MOUNTING HOLES DOWN. ATTACH PARTITION TO LOWER FRAMES WITH #10 - 24 x 2" SCREW.

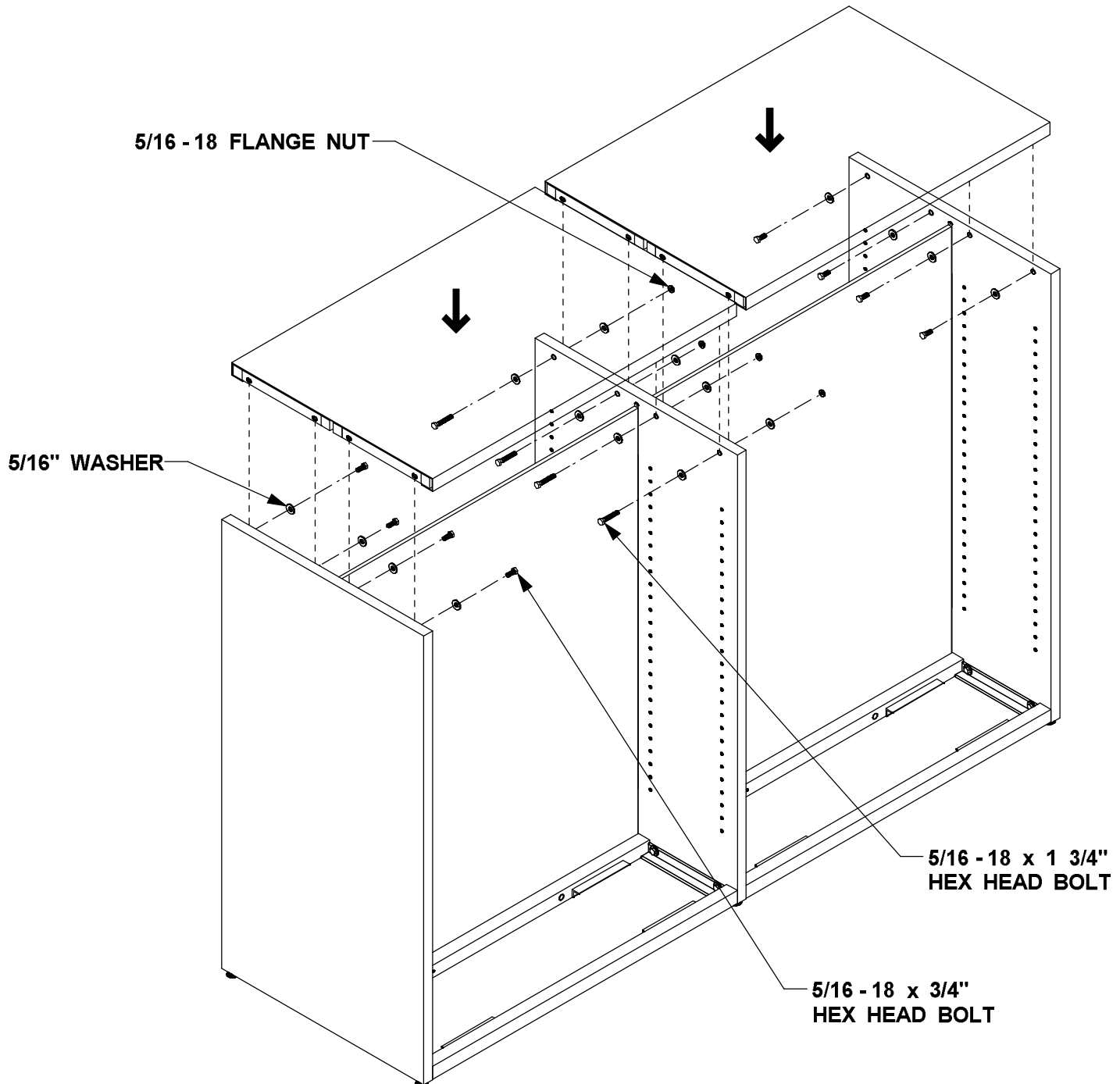


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## DOUBLE FACED SHELVING INSTRUCTIONS

### STEP #11:

CONNECT UPPER FRAME TO THE TOP OF THE RH END PANEL WITH 5/16 - 18 X 3/4" HEX HEAD BOLTS AND 5/16" FLAT WASHERS. TAKE A SECOND UPPER FRAME AND PLACE AGAINST THE OTHER SIDE OF THE INTERMEDIATE PANEL AND BOLT ALL THREE TOGETHER WITH 5/16 - 18 X 1 3/4" HEX HEAD BOLTS, 5/16" WASHERS AND 5/16 - 18 FLANGE NUT. TAP THE CORNERS OF THE FRAME(S) LIGHTLY UP OR DOWN TO ALIGN TOP(S).





## DOUBLE FACED SHELVING INSTRUCTIONS

### STEP #12:

SLIDE TOP PANEL(S) INTO FRONT OF UPPER FRAME(S) ATTACH WITH #10 - 24 X 3/4" SCREWS.

### STEP #13:

INSTALL THE BOTTOMS WITH THE BENDS DOWN.

### STEP #14:

INSERT SHELF CLIPS INTO END PANELS EVENLY SPACED. INSTALL SHELVES INTO BOOKCASE.  
NOTE: INSTALL WOOD SHELVES WITH GROOVE DOWN AND OUT.

NOTE: REPEAT STEPS #12, #13 & #14 UNTIL ALL ADDERS HAVE BEEN SET UP.

